

# Marine Parts Inside Sales

Saunders Yachtworks, Gulf Shores

We are looking for an individual experienced in counter sales and support, along with a background in the marine industry with knowledge of HVAC/electrical, diesel and/or outboard engines to handle the following responsibilities:

- Assist retail customers with parts ordering and suggest additional related parts for completing the repair/sales in person, on the phone, and through email
- Strong researching skills in using an electronic parts catalogs to look up parts and make recommendations
- Work with technicians to source parts for repair orders
- Assist in efficient inventory control and receive product into the computer
- Track parts and supplies provided to technicians per repair order
- Distribute special orders promptly and ensure a consistent follow up policy to relieve inventory
- Handle and process returns
- Ensure parts store is properly stocked and maintain store cleanliness
- Be aware of factory policies in regard to parts and service bulletins
- Assist in cycle counting

Education and/or Work Experiences Requirements:

- High school diploma or GED required
- Experience in retail sales
- **Marine industry experience preferred**
- **Experience working with one or more manufacturers**
- **Background in HVAC/electrical, diesel and/or outboard engines is a plus**
- Strong verbal and written communication skills, including ability to effectively communicate with internal and external customers
- Good organizational & computer skills
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude and providing exemplary customer service
- Ability to work independently and to carry out assignments to completion within parameters of instructions given, prescribed routines, and standard accepted practices

**Qualifications:**

- High school diploma or GED required
- Valid Driver's license
- Experience in retail sales
- **Marine industry experience preferred**
- **Experience in working with one or more manufacturers**
- **Background in HVAC/electrical, diesel, and/or outboard engines is a plus**
- **Ability to work in either Gulf Shores or Orange Beach location**
- Strong verbal and written communication skills, including ability to effectively communicate with internal and external customers

- Good organizational and computer skills
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude and providing exemplary customer service
- Ability to work independently and to carry out assignments to completion within parameters of instructions given, prescribed routines, and standard accepted practices
- Ability to maintain a professional appearance

**Company Description:**

Saunders Yachtworks in Gulf Shores, Alabama is the premier full-service boatyard on the Northern Gulf Coast. Our 150-ton Travelift attracts customers from Florida to Chicago to the Texas coast. Services include all aspects of vessel refit and repair including authorized diesel engine dealerships in-house. Founded in Mobile, Alabama, in 1959, Saunders has many years of experience in marine engine service and boatyard operations. This is a great opportunity for you to join an exceptional team!