

Marine Parts Counter Specialist

Saunders Yachtworks, Gulf Shores, AL

Marine Parts Counter Specialist with HVAC and electrical experience who is responsible for handling counter sales and support in our Gulf Shores location.

Responsibilities:

- Meet and greet service customers promptly in a professional and courteous manner
- Exhibit proper telephone etiquette with customers
- Process sales from retail customers, suggest additional related parts for completing the repair/sales
- Cashier counter sales and repair orders
- Cooperate with technicians and sales department to expedite repairs and provide add-on options as requested
- Use of electronic parts catalogs for parts look up and identification
- Assist in efficient inventory control to limit special orders (daily bin checks, processing, returns, postings)
- Track parts and supplies provided to technicians per repair order
- Distribute special orders promptly and ensure a consistent follow up policy to relieve inventory
- Ensure showroom is properly stocked at all times
- Stock items in proper bins upon shipment arrival
- Be aware of factory policies regarding parts and service bulletins

Qualifications:

- High school diploma or GED required
- A valid driver's license
- Marine industry experience preferred
- HVAC/electrical background is a plus
- Excellent verbal and written communication skills, including ability to effectively communicate with internal and external customers
- Good organizational skills
- Good computer skills
- Must be able to work under pressure and meet deadlines, while maintaining a positive attitude and providing exemplary customer service
- Ability to work independently and to carry out assignments to completion within parameters of instructions given, prescribed routines, and standard accepted practices
- Ability to maintain a professional appearance according to company dress code

Saunders employees are paid hourly commensurate with work experience. Benefits include medical, dental, vision, life insurance, along with 401(k), Paid Time Off (PTO), and paid holidays.

Saunders is an EEO Employer and does not discriminate in any of its hiring practices and operates a drug-free workplace. Candidates must pass a pre-employment drug screen and a fit-for-duty physical.

Company Description:

Saunders Yachtworks in Gulf Shores, Alabama is the premier full-service boatyard on the Northern Gulf Coast. Our 150-ton Travelift attracts customers from Florida to Chicago to the Texas coast. Services include all aspects of vessel refit and repair including authorized diesel engine dealerships in-house. Founded in Mobile, Alabama, in 1959, Saunders has many years of experience in marine engine service and boatyard operations. This is a great opportunity for you to join an exceptional team!